



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

April 24, 2026

Don C. & Jennifer A. Miller
454 Clermont Drive
Richland, WA 99352-9525

Encompass Engineering & Surveying
110 S. Oakes Ave., Suite 250
Cle Elum, WA 98922

RE: Miller Short Plat (SP-26-00003) - Deemed Complete

Parcel# 025534

Dear Applicants,

An application for a 4-lot Short Plat of approximately 30.08 acres located off Westside Rd., parcel #025534, was received on April 21, 2026. This application known as the Miller Short Plat has been assigned permit number SP-26-00003 and has been **determined complete** as of April 24, 2026. Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all adjoining property owners, governmental agencies, and interested persons pursuant to KCC 15A.03.060.
2. Comments from adjoining property owners, governmental agencies, and interested persons will be considered during review by staff.
3. Following the comment period, a determination will be issued.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7079 or by e-mail at zach.torrancesmith@co.kittitas.wa.us.

Sincerely,

Zach Torrance-Smith
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2
Ellensburg, WA 98926